

Amanda Cerda

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Richmond, CA

EXPERIENCE

Minted LLC

November 2013 - Current

Quality Specialist

Assistant Trainer/Mentor, Jr. Lead

Coordinating between Customer Service, Design Teams, Production, Fulfillers, and Customers to guarantee that they receive the best product. Duties include proofing photos and typography, reporting production and engineering errors, file replacing, file storage, emailing fulfillers, emailing customers, and tracking orders.

Square-Enix

June 2013 - August 2013

Final Fantasy XIV: ARR

Beta Tester

Game play functionality, Bug reporting

The Art Institute of California - San Francisco

October 2011 - March 2012

Hamster Love | Flash 2D Animated Short

Director - Producer

Lead Assest Designer, Animator, Voice Actor

EDUCATION

The Art Institute of California - San Francisco: Media Arts and Animation

Bachelor of Science - 2013

SOFTWARE | APPLICATIONS

Flash, Photoshop, Illustrator, After Effects, Microsoft Office

Lightroom, InDesign, Google Docs, Salesforce, Map box

Maya, ZBrush, Paint Tool Sai, Adobe Premier Pro, Toon Boom

Scrivener, Join.me, MAC OS, Windows

SKILLS

Customer Service, Documenting, Animation, Sketching, Text Proofing

Photo Editing, Asset Design, Training/Mentoring, Writing, Quick Learner